

# BY-LAWS - TREASURE VALLEY HIGH SCHOOL SWIMMING

## ARTICLE I.

### MEMBERSHIP

Section 1. Any public or private school within the Boise and Meridian School District boundaries that meets the accrediting standards of secondary schools as required by the State Board of Education and facility and program requirements for interscholastic competition as outlined by the IHSAA Board of Directors is eligible to become a regular member of the association.

Section 2. Fees. With the payment of annual swimmer fees to the association, members teams agree to subscribe to the by-laws, rules and regulations promulgated by the association. Fees will be due to the association before the first regularly scheduled dual meet each year. Teams in arrears for dues shall not be eligible to compete in any swimming competition held under the rules of the association.

Section 3. Evidence of Membership. The Technical Chairman of the association shall maintain a roster each year of the member schools and their swimmers.

## ARTICLE II.

### BOARD OF DIRECTORS

Section 1. The business of the association shall be managed by a Board of Directors consisting of Program Coordinator, Technical Chairman, Officials Chairman, Secretary/Treasurer, and one Head Coach from each member school. In the event of a vacancy, the Executive Board will appoint a replacement.

Section 2. Meetings.

A. The Board of Directors will hold at least two (2) meetings each season for the purpose of transacting such business as may properly come before the Board. The meetings should be held at the beginning and the end of each season.

B. Special meetings of the Board of Directors may be called for any purpose at any time by the Program Coordinator or any two (2) Directors.

C. The presence at a meeting of a majority of the Board of Directors shall be necessary to constitute a quorum for the transaction of business, and the act or decision of a majority of the Directors present at a meeting, duly held at which a quorum is present shall be regarded as the act or decision of the Board of Directors.

D. Any action required or permitted to be taken by the Board of Directors at a meeting may be taken without a meeting if consent in writing setting forth the action so taken shall be signed by all of the Directors.

E. A member of the Board of Directors can be removed by a majority vote of the Board of Directors, following due process.

Section 3. Compensation. Members of the Board of Directors shall not receive any salary or compensation for their services as Directors. Expenses incurred for the Association, and approved by the Board, can be reimbursed.

Section 4. Powers and Duties of Directors. The affairs of the Association shall be managed by the Board of Directors. In carrying out its duties, the Board shall, in addition to its general powers, have the power to:

- A. Adopt rules and regulations for the regulation of swimming competitions.
- B. Interpret by majority vote any provisions of these By-Laws, IHSS, and NFHS Rules and Regulations. The Association cannot set or change rules and regulations which contradict IHSS and NFHS Rules and Regulations.
- C. Establish a Standards Committee for the hearing and determination of all charges (except for Official's rulings), appeals, and protests submitted to the Association for disciplinary actions and violations of IHSS and/or NFHS Rules and Regulations. The Committee shall be composed of the Executive Committee and two (2) Coach Representatives. The committee shall report to the Board of Directors and have the authority to suspend or expel any contestant under the jurisdiction of the Association from non-compliance of IHSS/NFHS Rules and Regulations. The committee shall refer any appealed decision of the Standards Committee to the IHSS Board of Directors when requested by involved parties.
- E. When a member of the Board of Directors or Standards Committee may have a conflict of interest regarding any matter under consideration by the Board of Directors, other Board members shall decide the issue.

### ARTICLE III.

#### OFFICERS

Section 1. Executive Committee. The Executive Committee shall consist of a Program Coordinator, Technical Chairman, Officials Chairman, Coach Representative, and Secretary/Treasurer. The Executive Committee shall have and exercise the authority and powers granted to it or them by resolution of the Board of Directors, and, by, such resolution, the Board of Directors may vest in an executive committee all or any part of the power and authority vested in and held by the Board of Directors, these By-Laws, the Association, IHSS, and NFHS. An Executive Committee shall meet at such a time and place upon notice as shall be provided by it in a resolution spread upon its minutes and shall keep minutes of its proceedings and shall report to the Board of Directors any business that the Executive Committee has the authority to transact.

Section 2.     Removal. Any member of the Executive Committee can be removed by a majority vote of the Board of Directors after due process.

Section 3.     Special Committees. The Program Coordinator shall have the authority to appoint special committees to perform particular functions for the Board of Directors as may be designated by the Program Coordinator. The number of members appointed to serve on special committees shall be discretionary with the Program Coordinator.

## ARTICLE IV

### MEETINGS OF MEMBERS

Section 1.     Annual Meeting. The annual meeting of the members of the Association shall be held at a time and place determined by the Board of Directors. Special meetings may also be called by the Board and/or the Executive Committee. Written notification to all members will be sent at least 5 days before the meeting.

Section 2.     Quorum. The presence in person by an authorized representative as defined in this section by 50 percent of the regular members of the Association shall constitute a quorum for the transaction of business at any meeting of members. The members present at a duly organized meeting of the members may continue to do business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum present.

Section 3.     Voting Rights. Each regular school member shall be entitled to one representative with one vote at all regular and special meetings of members. The authorized representative of a member school shall be either the Head Coach or Booster Club President of that member school. Any other substitute delegate of that member school must be authorized by written proxy. The Technical Chairman, Officials Chairman, Secretary/Treasurer will also have one vote each. In the event they are a Head Coach, they are not entitled to two votes. The Program Coordinator may only vote to break a tie vote.

Section 4.     Proxies. At all meetings of members, a member may vote in person or by proxy executed in writing by the member. Such proxy shall be filed with the Program Coordinator before or at the time of the meeting. The proxy shall be valid for only one meeting.

Section 5.     Email Vote. Any action required to be taken by the members may, when deemed necessary by the Program Coordinator, be submitted to the members for vote by Email.

## ARTICLE V

### DISSOLUTION AND LIQUIDATION

Upon dissolution and/or liquidation this association and all of its remaining assets shall be transferred and distributed to one or more organizations operating exclusively for educational purposes as shall at that time qualify as an exempt organization under 501(c)(3) of the Internal Revenue Service Code of 1954 or the corresponding provision of any future United States Internal Revenue Service law or to state or local governments for a public purpose as the Board of Directors shall determine.

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These By-Laws were updated to bring into compliance with the Rules and Regulations of Idaho High School Swimming (IHSS) as voted upon 11/08/08 at the Annual meeting of IHSS.